



JOB POSTING

Position:

Northern Alaska Environmental Center Executive Director

Date Posted:

October 2, 2020

Location:

Fairbanks, Alaska

Date Available:

December 1, 2020

Closing Date:

Open until filled. First Screening: October 23, 2020

The Northern Alaska Environmental Center (Northern Center) is seeking a full-time executive director to inspire and lead the organization's ongoing critical work to protect the land, waters, wildlife, and people of Interior and Arctic Alaska for current and future generations.

Who We Are

Founded in 1971, the Northern Center's mission is to promote conservation of the environment and sustainable resource stewardship in Interior and Arctic Alaska through education and advocacy. The Northern Center envisions a Northern Alaska far into the future that remains a land of superlatives—as inspiring, healthy, and supremely beautiful as it is today. Our globally important wildlands will remain biologically diverse and productive, with abundant fish and wildlife that support vigorous subsistence traditions and an extraordinary, increasingly sustainable quality of life for Alaskans. Alaskans will maintain these enviable qualities undiminished across generations by protecting our vast expanses of ecologically intact habitat, by shifting our economy toward sustainable use of renewable resources, and through careful stewardship of non-renewables. The Northern Center plays a leading role in achieving this promising future through strong grassroots organizing, defensive work, exploring solutions, and by building broad coalitions that translate Alaskans' passion for our home into an environmentally and culturally sustainable future. The Northern Center is on a journey of learning (and unlearning) and recognizing the role that conservation has historically played (and continues to play) in the marginalization of Indigenous people, failure to include and engage People of Color, and ways in which the conservation goals we have advocated for have both positively and negatively impacted other social and environmental justice work.

Executive Director

The executive director will join an organization deeply committed to our shared vision and values and will continue to grow its impact through enhanced programs and increased revenues. The successful candidate will bring a strong desire to positively impact Alaska's future and on Alaskans' commitment to conserve its unique wilderness, wildlife, and quality of life. A collaborative approach to leadership and developing strategy and solutions-based outcomes is critical for success in this position. The executive director will work closely with the Board of Directors, staff, the local community, and both state and national partners to inspire connection and commitment to the Northern Center's mission across diverse perspectives. The successful candidate will be committed to advancing a broad vision of conservation that recognizes the intersection of conservation and social justice and promotes the voices of historically marginalized communities, especially Indigenous partners.

While the Northern Center seeks applicants who meet many, if not all, of the desired qualities, we will also consider applicants with less experience who show a high commitment to the conservation of northern lands and a demonstrated track record of professional success when challenged by new professional opportunities.

Reporting and Key Responsibilities

The executive director reports to the Board of Directors, and key responsibilities include, but are not limited to:

- organizational and programmatic leadership; contributing to sustaining and developing organizational vision, goals, and strategy;
- inspiring, supporting, and supervising staff;
- oversight and support for organizational programming;
- ensuring organizational responsiveness to emerging threats and opportunities;
- fiscal oversight, including overseeing the organization's annual budget and ensuring compliance with state and federal law and organizational policies; and
- fundraising and overseeing organizational fundraising activities; including donor development, grants management, and funder relationships, special events, and more.

Minimum Qualifications

- Bachelor's degree from an accredited institution.
- Three years of management experience.
- Commitment to advancing a broad vision of conservation that recognizes the intersection of conservation and social justice and promotes the voices of historically marginalized communities, especially Indigenous partners.
- Active fundraising experience, including but not limited to grant writing to foundations or other funding bodies, fundraising via individual member contributions, running fundraising events, or other money-raising activities.
- Excellent donor relations skills and understanding of the funding community.
- Ability to effectively communicate the organization's mission to donors, volunteers, and the overall community.
- High-level strategic thinking and planning. Ability to envision and convey the organization's strategic future to the staff, board, volunteers, and donors.
- Demonstrated ability to support, oversee, and collaborate with staff.
- Solid organizational abilities, including planning, delegating, program development, and task facilitation.
- Ability to problem solve rapidly and find creative funding or other organizational solutions to novel problems.
- Previous success in establishing relationships with individuals and organizations of influence, including funders, partner agencies, and volunteers.
- Strong financial management skills, including budget preparation, analysis, decision making, and reporting.

- Superlative written and oral communication skills, particularly the ability to communicate as a leader.
- Understanding of and experience with Alaska's political, environmental and social context.

What We Offer

- Salary: \$70,000-\$90,000.
- Benefits: health insurance, paid vacation, and sick leave (after probationary period).
- Negotiable incentives for outstanding performance and/or longevity.
- Willingness to negotiate remote work arrangement for the first 1-3 months of the position's start due to challenges associated with COVID-19.

How to Apply

To be considered, please submit **ALL** of the following documents by **midnight (Alaska Standard Time) on Thursday, October 22, 2020.**

1. attestation
2. cover letter
3. résumé
4. three professional references with complete contact information

In your cover letter, please address the knowledge, skills, and abilities that would make you a strong candidate for our small non-profit, focused on conservation, in Interior Alaska. The résumé and cover letter should be no more than two pages each. Application materials should be sent to traci@g2diverse.com with a subject line: Northern Center ED Position_Last name_First name. All attachments should be sent in a pdf format.

Link to Attestation and full Job Description: <http://www.northern.org>

We acknowledge that we work throughout the unceded territories of the Indigenous Peoples of Alaska; that our office is located on the traditional territories of the Lower Tanana Dené Athabascan Peoples. We honor the ancestral and ongoing land and water stewardship and place-based knowledge of the peoples of these territories.

Northern Alaska Environmental Center is an Equal Opportunity Employer.