

830 College Road
Fairbanks, Alaska 99701-1535
(907) 452-5021
www.northern.org

ARCTIC PROGRAM COORDINATOR

- Permanent, *non-exempt*, full-time position (40 hours/week)
- Eligible for healthcare + vision benefits after initial probationary period; generous paid vacation, sick, and personal leave; and 11 yearly paid holidays
- Starting wage/hour is no less than \$20; depends on experience
- Position open until filled; first review of applications June 22, 2020 (it is highly encouraged to apply before the first review date)
- To apply email a cover letter, resume, and three professional references to Program Director, Lisa Baraff at lisa@northern.org and copy Elisabeth Balster Dabney at dabney@northern.org

We are seeking a highly motivated, goal oriented self-starter with experience in campaign development relating to environmental issues who can showcase a proven track record of innovation and success with previous organizing experience. We believe passion for our mission is the most important attribute of a candidate, and are therefore willing to train the appointee regarding some technical aspects of the job, although general technical competency is required.

We're seeking candidates who excel in relationship-building, are results-oriented, and have strong project management skills. You should have:

- A track record of developing and maintaining strong working relationships with and among a diverse group of stakeholders
- A demonstrated commitment to meeting a high bar and a history of getting things done even in the face of obstacles
- Experience managing multiple projects and ability to facilitate conversations and meetings with a cadre of staff, partner organizations and groups, coalitions, and volunteers

Job Duties include:

Campaign development and advancement



- Carry on the priority campaigns by expanding outreach into local communities, constituent groups, and statewide coalitions, and by developing grassroots deliverables.
- Coordinate with the Center's other programs on overlapping values, such as wilderness or renewable energy opportunities, to successfully leverage our work.
- Propose legal action as necessary, upon recommendation of the Executive Director and approval of the Board.

Land use planning, policy advocacy, and legal cooperation

- Research, organize around, and comment on pending land use management plans, state and federal legislation that affect program goals, and regulatory changes and procedures.
- Keep the Northern Center and relevant stakeholders informed of exploration and development projects in Interior and Northern Alaska that pose, or may pose, conflicts with the Northern Center's mission, and develop appropriate responses to them.

Advocacy & Education.

- Educate Northern Center members on protection goals and emerging threats to wild lands and motivate them to take action.
- Energize and broaden constituencies within Alaska for Arctic wilderness protection.
- Create and deliver community presentations on the issues.
- Write press releases, briefing papers, fact sheets, comment letters, and generate additional support from partner organizations, community and tribal entities, and others when strategic.
- Communicate with legislators, the public, the media, and federal and state agencies about the wildlands values we support.

We are seeking a candidate with:

- Desire to be an energetic advocate for Alaska's wilderness and wildlands.
- Relevant experience or education in environmental science/policy, political science, journalism/communications, or related field.
- An understanding of environmental protection issues and sustainability.
- A working knowledge of state and federal permitting, land use planning and legal framework for public lands in Alaska, including the Alaska National Interest Lands Conservation Act, Alaska Native Claims Settlement Act, The Wilderness Act, National Environmental Policy Act, Clean Water Act, and other environmental laws.
- Excellent written and verbal communication skills.



830 College Road
Fairbanks, Alaska 99701-1535
(907) 452-5021
www.northern.org

- Ability to edit websites and ease in using social media a plus.
- Must be a team player experienced with grassroots organizing and coalition work.
- Experience in Alaska communities strongly preferred.
- Experience working with Indigenous communities is strongly preferred.

The Northern Alaska Environmental Center is an Alaska-based conservation organization dedicated to protecting the land, waters and wildlife of Interior and Arctic Alaska for current and future generations to use and enjoy. We understand the unique challenges of living in Alaska and seek to balance natural resource development with conserving what makes Alaska special.

The Northern Center is committed to defending special places in Northern and Interior Alaska from irresponsible extraction activities, and promoting local initiatives to protect the health and way of life of people living in Fairbanks and Interior Alaska.

We acknowledge that we work throughout the unceded territories of the Indigenous Peoples of Alaska; that our office is located on the traditional territories of the Lower Tanana Dené Athabascan Peoples. We honor the ancestral and ongoing land and water stewardship and place-based knowledge of the peoples of these territories.

